

## Draft Agenda Management Committee Meeting

### COST Action ES1001

SMOS Mission Oceanographic Data Exploitation (SMOS-MODE)

**Bremen (Germany), on 3/12/2013**

0. Welcome to participants
1. Adoption of agenda
2. Minutes of last meeting
3. Matters arising
4. Update on the status of the Grant Holder and adaptation to the new system
5. Report from the COST Office
  - News from the COST Office
  - Status of Action, including participating countries
  - Budget Status, budget planning and allocation process
6. Progress report of working groups
7. Action planning
  - 7.1 Annual Progress Conference (preparation and/or feedback from DC)
  - 7.2 Action Budget Planning
  - 7.3 Action Planning (including meetings)
    - 7.3.1 Location and date of next meeting
    - 7.3.2 Long-term planning (including anticipated locations and dates of future meetings)
8. Training School
9. STSM status, applications
10. Publications, dissemination and outreach activities
11. Request for new members
12. Promotion of gender balance and of Early Stage Researchers (ESR)
13. Non-COST country participations
14. Web news
15. AOB
16. Closing